

[Lancaster District CVS Bulletin – January 2010](#)

Lancaster District CVS works to represent, promote and develop local voluntary and community organisations. We aim to strengthen the sector, build partnerships and influence local policy. We provide training, funding information and financial services

To find out if these services could benefit your organisation, download our new service leaflet from www.lancastercvs.org.uk/services.pdf

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Implementing a Quality Assurance System

Lancaster District CVS will be seeking funding to enable us to offer a two-day “Implementing PQASSO” course in Lancaster later this year. We would like to hear from any organisations who may be interested in attending training, with a view to implementing the PQASSO quality assurance system.

A Quality Assurance system is a framework for looking at different areas of an organisation one at a time in order to assess strengths and weaknesses and then finding ways to work better. PQASSO (see the Charities Evaluation Services (CES) [website](#)) is an award-winning system, developed by the CES and aimed specifically at the voluntary sector. The 12 areas covered include Planning, Managing People, User Centre Service and Managing Money. We have been using PQASSO here at Lancaster District CVS and think it would be beneficial to any voluntary sector organisation.

At the moment, the “Implementing PQASSO” training is only available in London at a cost of £185 or more. We hope to be able to offer the training at significantly reduced rates but will need expressions of interest in order to attract funding to run the course. If you are interested in this possibility, please contact Jane Dutton on extension 20 or email janedutton@lancastercvs.org.uk.

Trustee Recruitment

Having Problems recruiting Trustees or Committee Members?

Would you like to join up with Lancaster district CVS for a joint recruitment campaign?

The Lancaster District CVS Management Committee want to recruit more Trustees and suggested that it would be a good idea to see if our members were having similar problems with recruitment and wanted to join forces on a recruitment campaign.

If you would like to join up with us on this we will see if we can find resources to pay for a local newspaper advertising campaign, an introductory reception for interested volunteers followed by some trustee induction training and some recruitment support for yourselves.

If you interested, please contact Jane Attfield at Lancaster District CVS on (01524) 555900 extension 27 or janeattfield@lancastercvs.org.uk and let us know if you are looking to recruit trustees with any specific skills or background experience e.g. working with young people etc.

Fax Machine

Lancaster District CVS have a used fax machine to give away to a member organisation that would benefit from it, and is able to collect it from our office on Middle Street in Lancaster.

For a full specification, see the [website](#).

If you would like it, please contact mail@lancastercvs.org.uk or call (01524) 555900.

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Lancaster City Council Budget Consultation

Despite poor weather conditions, 160 people turned out to the workshops, representing a diverse range of interests. In addition to the public events, people were able to give their views online or via questionnaires. In total more than 300 people took part in the consultation. The results will be published as part of the council's budget process and will be considered by Cabinet on Tuesday 19th January 2010.

Thank you to all those who took part to speak out for the voluntary sector!

Lancashire Local Involvement Network (LINK)

Tuesday 19th January 2010, 2.00pm-4.00pm
Committee Room B, Town Hall, Dalton Square, Lancaster LA1 1PJ

Do you have something you want to say about health and social care services? Lancashire LINK would like to know about your health and social care concerns.

The theme will be 'Counselling Services' with guest speaker, Senior Public Health Specialist for Mental Health, Hilary Abernethy.

For more information, call (01524) 387835 / 387836

Age Concern

Over 50, newly retired or time on your hands? Would you like to make some new friends?

Lancaster

Age Concern, 7-11 Chapel Street, Lancaster LA1 1NZ

Holiday Spanish FREE

Tuesday 19th January 2010, 10.00am-12.00pm

Creative Writing FREE

Wednesday 20th January 2010, 1.00pm-3.00pm

Cuppa & Chat FREE

Wednesday 3rd February 2010, 10.00am-4.00pm
All free! But to ring 63961 to reserve a place.

Carnforth

The Salvation Army, Preston Street, Carnforth LA5 9BY

Healthy Start for 2010 FREE

Monday 25th January 2010, 10.00am-12.00pm

Gentle exercise and healthy snacks

Ludus Dance

Thursday 28th January 2010, 2.00pm-3.00pm

6 week dance sessions, charge £3.00 per session which includes refreshments.

The Open Network Event (ONE)

Wednesday 20th January 2010, 9.00am-2.00pm

Tom Finney Suite, Preston North End FC, Sir Tom Finney Way, Deepdale, Preston PR1 6RU

The ONE aims to revolutionise Voluntary, Community and Faith Sector organisations by encouraging collaboration to share diversity, experience and resource. Contribute your thoughts and ideas to the future of commissioning.

A number of commissioners from across Lancashire are contributing their thoughts and ideas as to how the project should evolve and a panel of 'commissioning experts' have been arranged for the ONE including representatives from Lancashire County Council, Lancaster University, NCVO, Lancashire Sport Partnership, NHS Central Lancashire, Blackburn Council and many others.

Commissioners across Lancashire are working with the third sector on an innovative venture set to develop collaborative approaches to the way services for Children and Young People are purchased and delivered.

For more information or to register, email info@younglancashire.org.uk or call (01772) 556127.

Halton Skate Park Meeting

Saturday 23rd January 2010, 11.00am

The Centre @ Halton, Low Road, Halton, Lancaster LA2 6NB

The Centre @ Halton (formerly the Halton Youth & Community Centre) would like the input of as many young people as possible into the design of the Skate Park, the designers of which (Maverick Industries) will be present.

For more details contact Carol Slinger on (01524) 811027.

Wartime Memories

Saturday 23rd January 2010, 7.30pm

St John's Church, North Road, Lancaster LA1 1PA

The Committee of The Friend's of St John's have formed their own drama group named the St John's Occasionals. All members are volunteers and will be performing for the benefit of local charities.

The St John's Occasionals are an enthusiastic bunch of amateur actors and singers who have worked very hard on their musical "Wartime Memories". Further Concerts will be performed by the Occasionals during the summer with proceeds being donated to local charities.

For more information contact Mandy Holten, Custodian of St John's Church, on 07792 953147 or email mandyholten@rocketmail.com.

Petsearch

Tuesday 26th January 2010, 10.00am
7 St Michaels Place, Bolton-le-Sands

A meeting is being held for people interested in being involved with Petsearch in the district. Specifically, they are looking for people to take on outlying areas of Petsearch such as Heysham, Overton & Middleton, The Kellets, Caton, Brookhouse, Quermore, Galgate & Garstang, Bentham & surrounding areas, Burton in Kendal & surrounding areas, Warton and Silverdale & Arnside.

People would have to have knowledge of these areas, however this is only phone work and giving information and support – not going out looking for pets.

If you would like to attend, please contact Margaret Carter (Secretary) or Pauline Shackleton (Treasurer) on (01524) 823013 / 822518.

The Legacy of Hope

NCBI Lancashire are organising the following events in Lancaster to commemorate Holocaust Memorial Day.

Legacy of Hope Workshop

Friday 22nd January 2010, 10.00am-3.00pm
Lancaster Methodist Church, Scotforth Road, Lancaster LA1 4TE

Tools for peace making and reconciliation.

Costs: £10 unwaged; £15 - £50 individual waged; £50 voluntary sector; £75 statutory sector.

Defiance

Wednesday 27 January 2010, 8.20pm
The Dukes: Moor Lane, Lancaster LA1 1QE.

A film inspired by a true story about Nazi exploitation of a rural area of Eastern Europe and the subsequent uprising that takes place as a result.

Candle-lighting Commemoration

Thursday 28th January 2010, 6.30pm
Lancaster Town Hall, Dalton Square, Lancaster LA1 1PJ

A candle-lit commemoration of Holocaust Memorial Day at the Peace Garden beside the Town Hall at 6.30pm, followed by an event to celebrate the survival of the human spirit at the Banqueting Suite in the Town Hall from 7.15pm.

For more information contact NCBI Lancashire on (01524) 414019 or email ncbilancs@ncbi.org.uk.

Urban Greenspace and Biodiversity

Wednesday 27th January 2010, 1.00pm-4.15pm
The Barn, Berkeley Drive, Bamber Bridge, Preston PR5 6BY

Lancashire Biodiversity Partnership would like to invite you to an event based around urban biodiversity and greenspace.

The afternoon event will explore the potential and practicalities of embedding biodiversity in urban greenspace schemes, drawing upon organisations, expertise and case studies to inspire people to build upon the already demonstrated aptitude in Lancashire.

For more information or to book, contact Tim Graham via email tgraham@lancswt.org.uk, call 01772 317242 or see the website www.lbap.org.uk.

Lancashire Prevent Forum

Monday 1st February 2010 / Wednesday 10th February 2010, 9.00am-12.30pm
Training Room 2, Lancaster House Hotel, Green Lane, Ellel, Lancaster LA1 4GJ

Partnership briefings on counter terrorism and violent extremism.

The sessions are aimed at front-line staff in such organisations as: Housing, Social Services, Probation, Youth Offending Teams, Health Visitors, Mental Health Workers, School nurses, Fire and Rescue Community Safety, Asylum Support, Substance Misuse and anyone working in a community role, particularly those in safeguarding roles or managers wishing to gain an overview.

Booking for the sessions will be run on a first come first served basis with a maximum of 30 individuals at each venue.

For more information or to book, email justine.hollick@lancashire.pnn.police.uk or call (01772) 412604.

Social Care Apprenticeships for Employers

Thursday 4th February 2010, 10.00am-3.00pm
Lancaster House Hotel, Green Lane, Ellel, Lancaster LA1 4GJ

A free half-day event supported by Skills for Care and the National Apprenticeship Service, aimed at employers in the North West.

This is an opportunity to find out more about the advantages of employing an apprentice in your organisation. You will find out about the National Apprenticeship Service, including the business case for apprenticeships, the vacancy matching service and funding. You will also gain answers to practical questions on issues such as insurance, CRB, qualifications, time, health and safety, working with under 18's, undertaking personal care, young apprenticeships and 25+ apprenticeships.

Visit <http://northwest.skillsforcare.org.uk/apprenticeship/> or call 01772 459401 to book your place (places are limited to 50).

Over The Sands IV

Friday 5th February 2010, 7.30pm
Central Methodist Church, Green Street, Morecambe LA4 5HN

An evening of choral music featuring:

- Kirkby Lonsdale Choral Society
- St Luke's CE Primary School Choir
- The Gladly Solemn Sound
- The Red Rose Men's Barbershop Choir

Money raised will be donated to Unique Kidz & Co (an after school and holiday club for children with disabilities, based at the Loyne Specialist School in Lancaster).

Tickets: £7.00 (£1.00 for under 11s with an adult).

For more information or to book, call (01524) 34854 / 37700 or see the website www.overthesands.org.uk/concerts.html.

Regional Strategy 2010

Consultation Event

Tuesday 9th February 2010, 12:30pm-4.00pm
Guild Hall, Lancaster Road, Preston, PR1 1HT

The Regional Strategy for the Northwest (RS2010) is intended to build a new long term vision for the region with regards to "its spatial, economic, social and environmental strategies". The region needs to have a clear and distinctive vision for its future and identify a limited number of priorities.

Their goal is to produce an agreed strategy for the region which will guide action and investment by Business, National and Local Government and the Voluntary and Community Sectors.

A draft Part 1 of the Regional Strategy has now been produced and is out for consultation throughout January and February 2010. Part 1 sets out the high-level framework and outlines the overarching vision, priorities and action areas for the strategy that will enable Northwest partners to work together to maximise the region's opportunities and address the challenges over the next twenty years.

For more information, see the website www.nwregionalstrategy.com. To register your attendance, visit www.eventsforce.net/lancashire.

Recycled Fashion Workshops

Thursday 18th February, 2.00pm-4.00pm / Saturday 27th February, 2.00pm-4.00pm /
Thursday 4th March 2010, 7.30pm-9.30pm
The Gregson, 33 Moorgate, Moor Lane, Lancaster LA1 3PY

Bring along all your recyclable (clean) rubbish; old clothes, curtains, newspapers, crisp packets, string, wire, ribbon, bubble wrap, etc. and make a stunning, wearable creation to be a part of the **Rubbish Fashion Show** on Saturday 6th March which will form part of the celebrations for **International Women's Day 2010**.

Admission: £2 per workshop.

For more information, contact Carole on 07951 459879 or e-mail carolehunt@fsmailnet.

Lancaster District Local Strategic Partnership (LDLSP) Update

- Following the departure of Tracey Jardine, LDLSP Manager in June last year, LDLSP were unable to recruit a new manager in the Autumn so posts for admin support and

a revised manager role are being re-advertised this month, hopefully leading to appointments in early May.

- How to take forward Lancaster district's approach to arts and physical activity is being addressed with a small task and finish group.
- Only £144,000 of the £567,000 of the allocated second home funding budget 2009-2010 has been claimed to date. The management group are looking into the issue.
- The LDLSP are expecting funding from the performance reward grant in March 2010 and it has been suggested that the LDLSP will invest in the four Lancashire big ticket issues with 'Community Cohesion' being added as the fifth.
- **Community Grants:** Lancaster District CVS have submitted a new bid to the LDLSP to fund Community Grants for a further 3 years. As yet we are unsure when this bid will be considered as no new bids are being submitted to the Management Group until the LDLSP have reviewed those projects that have already been approved and are currently being funded. We have been advised that Bids will be kept on hold until agreed they can be submitted.

Adult Social Care – Commissioning Intentions

Lancashire County Council recently produced two documents stating their commissioning intentions for Adult Social Care in Lancashire 2009-2013.

The documents describe the priorities for commissioning adult social care services in Lancashire over the coming four years. Their purpose is to provide a broad overview of the key areas on which the County Council will be focusing, based on National policy and priorities and relating these to the specific needs and requirements of the population of Lancashire. This information will be incorporated into action plans which will be available early in 2010.

To receive copies of the documents, contact Dawn Butterfield, Head of Commissioning (North), via email dawn.butterfield@lancashire.gov.uk.

Music Licensing

From Thursday 1st April 2010, charities will no longer be entitled to exemption from music licensing rules. This could affect charity discos, tea dances, youth clubs, salsa groups, sports clubs, coffee mornings and charity shops.

In its own impact assessment the Government admits that it will cost voluntary groups £20 million a year and will be "highly detrimental". Some organisations will "cease playing music" because they cannot afford a license, and it will hit a quarter of a million organisations - 140,000 charities, 6,750 charity shops, 66,440 sports clubs, 4,000 community buildings, 5,000 rural halls and 45,000 religious buildings.

The National Council for Voluntary Organisations (NCVO) is running a 'Don't Stop the Music' campaign to highlight the effect of the new £20 million levy on the voluntary and community sector.

For more information, see the [website](#).

Changes to Dividends Payable by Community Interest Companies

Community Interest Companies (CICs) are to be allowed to offer greater returns on investments from Tuesday 6th April 2010. They will be able to pay dividends of up to 20 per cent, without reference to the Bank of England base rate. It is hoped that this will make them more attractive to potential investors.

This is as a result of a consultation held by the CIC regulator, who said there would be a review of the caps again in two to three years time.

One Voice

The Cornerstone, Sulyard Street, Lancaster, LA1 1PX

After a pilot period, One Voice are launching a Complementary Therapy service for people with disabilities and their carers. Therapies include Reflexology, Aromatherapy and Indian Head Massage.

Sessions last for an hour and cost £10.

For more information or to book, email anne.onevoice@btconnect.com or joanne.onevoice@btconnect.com or call (01524) 382800.

Thumbprint

Thumbprint (www.thumbprint-online.org.uk) in Lancaster, which helps people with learning disabilities to set up and run projects, has been awarded an Access to Volunteering Grant (see the Funding section below for information about applying for this grant) of £5,000 towards upgrading the toilet facilities at their premises in The Cornerstone. The creation of a "Changing Place" (which will include a hoist) will mean that Thumbprint and its partner at The Cornerstone, One Voice, will have facilities that will be accessible to all. It will also mean that there will be a Changing Place for anyone who needs it whilst out and about in Lancaster.

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Speaking Out Small Grants Programme

The Speaking Out project has opened a third round of the Small Grants Programme for 2009-10. This funding is aimed at enabling voluntary and community organisations working with children and young people (aged up to 25) to apply for small grants of up to £1000 to deliver one-off projects or activities in their local communities.

Any voluntary or community organisation working to support children and/or young people in England that is a member of either Children England or NCVYS can apply for a grant.

The deadline for applications is 22 January 2010.

An application form and guidelines are available at <http://www.childrenengland.org.uk/speakingout/420>

DWP Financial Inclusion Team – Programme Costs Fund

The Department for Work and Pensions (DWP) are seeking bids from third sector organisations to support small scale financial inclusion initiatives.

You could apply for money for improvements in how you make your loans, better financial products, an increase in the scale of your operations or other innovations that enable you to improve access for people to loans, debt advice, savings, home contents insurance or bank accounts.

The initial deadline for bids is 29th January 2010.

For more information, see the [website](#).

Aiming High

As part of the Aiming High for Disabled Children Short Breaks Transformation Programme, Lancashire has received £3,943,000 as revenue funding to be spent in 2010/2011. As such

Lancashire County Council and the Aiming High for Disabled Children's team are inviting applications for funding.

The application process is open to organisations from the statutory, private, voluntary and independent sectors, specialist or universal ones. There are 15 different categories of service to be commissioned, some of them directed to specific types of organisations.

Please note that in order to be considered, applications should be submitted no later than 12.00pm on Wednesday 3rd February 2010.

See the website www.lancashire.gov.uk/aiminghigh for the application form and guidance notes. For more information, email aiminghigh@lancashire.gov.uk or call (01772) 536164.

Access to Volunteering Fund

The Access to Volunteering Fund is a pilot scheme intended to explore the feasibility of a wider, national Access to Volunteering Fund and to remove the barriers to volunteering for disabled people and those with long-term limiting illnesses.

The pilot consists of five rounds of grant funding and will run until March 2011 in the North West of England.

Grants of between £250 and £5,000 are available to volunteer-involving organisations in the public and third sectors. Applicants will need to either be registered with the Charity Commission, have an HM Revenue & Customs number, or will need to demonstrate that their organisation and/or project has a charitable purpose.

The Fund encourages applications from organisations that:

- already have a track record in involving disabled volunteers and want to increase the number of volunteers they support and the effectiveness of their approach; and
- have no or little track record in working with disabled volunteers but have a track record in service delivery and want to develop a new initiative.

Group applications are welcomed from organisations seeking to use the funds for pooled resources.

All organisations must have a strong local presence in the North West of England.

The deadline for Round 2 applications is Monday 8th February 2010.

For more information, see the website www.accesstovolunteering.org/grants.

Access to Volunteering Fund Pilot Event

*Thursday 28th January 2010, 10.30am-12.00pm
The Gateway Conference Centre, 71 London Road, Liverpool, L3 8HY.*

The event will provide:

- *background information on the Access to Volunteering fund*
- *information on how to apply*
- *case studies on recent awards*
- *a question and answer session*

Reserve your space as soon as possible as places are limited.

For more information or to book, contact please contact events@accesstovolunteering.org.

Lancashire County Council Gateway Grants

Local Gateway and Central Gateway grants are available to voluntary, community and faith sector organisations which help to deliver local and Lancashire County Council's strategic priorities. Local Gateway Grants are for projects in the Lancaster District while the Central Gateway grants are for projects that benefit more than one District.

The grant is for a minimum of £1,000 (there is no maximum but it is limited by the funding available for each district). Grants can be used for both capital and revenue costs.

The next deadline for applications is Friday 12th February 2010.

For more information, contact Janet Walker on (01772) 30818, email janetwalker@lancashire.gov.uk or see the [website](#).

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LawWorks for Community Groups

Practical Advice Talks

LawWorks, a charity which aims to provide free legal help to community groups who cannot afford to pay for it, is gauging opinion from charities, community groups and social enterprises in the Lancaster District for its **free** legal seminars.

All seminars are delivered by specialist lawyers, using practical case studies.

Possible topics of interest include:

- Data Protection
- Intellectual Property / Trademark Registration
- Employment Law - a practical guide
- An introduction to the maternity and paternity rights of your employees
- Age Discrimination
- Best corporate structure for your organisation
- Disciplinary Procedures
- Sickness Absence

To register interest or for more information, contact janet.hart@lawworks.org.uk or call 07501 684457.

Volunteer Reward Certificates

Running Sports (www.runningsports.org) have Volunteer Reward Certificates which can be edited to include your clubs logo. They also have a number of Certificates for certain sports branded by the appropriate governing body.

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Lancaster District CVS

IOSH Working Safely

Thursday 21st January 2010, 9.30am-4.00pm
Trinity Community Centre, Middle Street, Lancaster LA1 1JZ

Working Safely is for people at any level, in any sector, needing a grounding in the essentials of health and safety.

Everyone at work should have an understanding of why they must 'work safely' – and this course offers exactly that and will cover:

- Introducing working safely.
- Defining hazard and risk.
- Identifying common hazards.
- Improving safety performance.
- Protecting our environment.

Price:	Member	Non-Member
	Band A: £30.00	Band A: £60.00
	Band B: £40.00	Band B: £80.00
	Band C: £50.00	Band C: £100.00
	Band D: £60.00	Band D: £120.00

Small Grant Applications – Getting the Financial Information Right

Tuesday 26th January 2010, 5.00pm-8.00pm
Trinity Community Centre, Middle Street, Lancaster LA1 1JZ

This session is for small groups with funds under £5,000 who are not registered charities. Many small groups want to apply to local Community Grants and funders with smaller pots of money and need to be able to present a simple summary of their accounts along with the application form. This session will provide you with a simple template for your group's accounts and some tips on how to lay your information out. It is suitable for group treasurers or as an introduction for people who would be interested in taking on their group treasurer role.

By the end of the session you will:

- Know what financial information local funders need from your group.
- Be able to lay out your information in a simple receipts and payments basis either on paper or,
- Be able to use CVS's simple excel spread sheet template (if you would like to do your work on the computer).
- Be able to prepare your group's financial information for a small funding application.
- Feel more confident about taking on your groups funds even if you are a beginner.

Price:	Member	Non-Member
	Band A: £5.00	Band A: £10.00
	Band B: £10.00	Band B: £20.00
	Band C: £20.00	Band C: £40.00
	Band D: £30.00	Band D: £60.00

Lancashire County Council Safeguarding Children, Level One

Wednesday 10th February 2010, 9.00am-1.00pm
Old Man's Rest, Lune Park Children's Centre, Ryelands Park, Owen Road, Lancaster LA1 2LN

This accredited training has been designed for people working with children and parents and is intended to highlight the fact that safeguarding is the responsibility of everybody.

Aims of the Course:

- To equip participants with the knowledge of safeguarding children.
- To enable participants to take the necessary action to safeguard children.

By the end of the workshop participants will be able to:

- Develop methods of working which promote fair and inclusive practice to all children and families.
- Describe their understanding of what child abuse is.

- Have explored their feelings and opinions about child abuse.
- Describe what they would do if they were concerned about the welfare of a child.
- Have confidence to take action if they have any safeguarding concerns.

Price: Member	Non-Member
Band A: £5.00	Band A: £10.00
Band B: £10.00	Band C: £20.00
Band C: £20.00	Band B: £40.00
Band D: £30.00	Band D: £60.00

Empowering the Voluntary Sector

Thursday 18th February 2010, 9.30am-4.00pm
Trinity Community Centre, Middle Street, Lancaster LA1 1JZ

A one day workshop exploring how to use the principles of public law to challenge unjust and unfair decision making by public bodies.

Many organisations find it difficult to balance the need to work with public bodies and to challenge unfair practice, the Empowering the Voluntary Sector workshops delivered by NAVCA provides clear information and guidance to help you to make appropriate challenges.

So far the project has trained nearly 700 people from Third Sector Organisations to use the principles of Public Law.

The workshop will cover:

- What is public law?
- How does it work with equalities legislation?
- Case studies and practical exercises.
- Sources of further help.
- Resources to support your work.
- Ways to build your relationship with statutory bodies and influence decisions and policy.

The workshop cost includes the resource pack, lunch and VAT. For more information see the website www.navca.org.uk/services/learningopps/evs.

Price: £30 per delegate (please book through CVS, and not through the NAVCA website)

Book Keeping and Accounts for Charities

Thursday 11th March, 9.30am-12.30pm
West End Community Enterprise Centre, Westminster Road, Morecambe, LA3 1SH

Trainer: John Gray, Support 4 U

This Course aims to introduce you to the basic disciplines and techniques necessary to keep accurate and timely financial records within a Charity context.

The session will also demonstrate how Microsoft Excel can be used as a tool to aid the above.

By the end of the session you will know:

- Why you need to keep records
- What to record
- How to record it
- How to ensure complete record keeping
- How to deal with cash (avoiding net cash accounting)
- More about profits and cash flow

- More about methods of reporting to funders

Price: Member	Non-Member
Band A: £20.00	Band A: £40.00
Band B: £30.00	Band C: £60.00
Band C: £40.00	Band B: £80.00
Band D: £50.00	Band D: £100.00

Lancaster District CVS Forum Conference

Wednesday 17th March, 5.30pm-8.30pm
Friends Meeting House, Meeting House Lane, Lancaster, LA11TX

Managing in Challenging Times

A Mini conference for Managers & Trustees

Workshops:

- Strategic Management - planning ahead in an uncertain climate
- The role of the Trustee Chair in a challenging climate
- Financial Management in an uncertain climate

Workshop leaders include:

Alan Lawrie who has written numerous publications for the Directory of Social Change including, "Surviving Contracts" and "Business and Strategic Planning".

Jean Laurie, currently Chair of the Dukes Theatre in Lancaster. Jean has a broad range of experience including economic regeneration, the arts, transport and working for a variety of government departments including most recently, the Homes & Communities Agency.

Price: Member	Non-Member
Band A: £10.00	Band A: £20.00
Band B: £20.00	Band C: £40.00
Band C: £30.00	Band B: £60.00
Band D: £40.00	Band D: £80.00

(inclusive for up to three members from same organisation)

Get Your Share of the Missing Millions: Tax Effective Giving

Thursday 18th March, 10.30am-4.00pm
Trinity Community Centre, Middle Street, Lancaster, LA1 1JZ

Trainer: Institute of Fundraising

The workshop is aimed at all small charities and voluntary organisations who receive donations from individuals and is designed to support groups looking to maximise their income. The workshop will identify how charities can increase their income by making the most of the tax-effective giving Methods; Gift Aid, Payroll Giving, Gifts of Shares and Legacies.

Topics covered on the day will include:

- How to increase the value of donations by almost 30%
- How charities can promote Payroll Giving to promote a regular reliable income stream
- The advantages of giving shares

The learning outcomes for the course are as follows:

- Identify the four main tax-effective giving methods
- Show the potential to increase your income through tax-effective giving
- Create your own action plan to develop tax effective giving at your charity

Price: Member	Non-Member
Band A: £10.00	Band A: £20.00
Band B: £20.00	Band C: £40.00
Band C: £30.00	Band B: £60.00
Band D: £40.00	Band D: £80.00

(inclusive of lunch, refreshments and all course materials)

Volunteer Co-ordinators' Network

'Involving Volunteers from different Ethnic and Faith Backgrounds'

Thursday 25th March, 10.00am-1.00pm (including lunch)
Venue TBC

The Volunteer Co-ordinators Network is open to anyone involved in supporting, coordinating or managing volunteers.

This session will be participatory and focus on good practice and issues around involving volunteers from different Ethnic and Faith backgrounds in the District.

Everyone welcome!

Price: Free to Lancaster District CVS members

Safeguarding Vulnerable Adults

Tuesday 4th May 2010, 9.30am-4.30pm
The Cornerstone, Sulyard Street, Lancaster, LA1 1PX

This course has been developed by the County Training Officer - Adult Social Services Lancashire County Council, and is built around the Lancashire Safeguarding Adults Multi-agency policy and procedure. The day will include a presentation and the completion of written answers in workbooks. All those completing the workbook will receive a Certificate.

By the end of the session you will:

- Be aware of the types of abuse which occur.
- Be aware of how to intervene to safeguard all vulnerable adults who are potentially or actually at risk.

Price: Member	Non-Member
Band A: £7.00	Band A: £14.00
Band B: £12.00	Band B: £24.00
Band C: £22.00	Band C: £44.00
Band D: £32.00	Band D: £64.00

(inclusive of lunch)

Price Bands

Organisations with an income of:
Less than £5,000 (**Band A**)
Between £5,000 and £25,000 (**Band B**)
Between £25,000 and £750,000 (**Band C**)
More than £750,000 (**Band D**)

A discount is available to CVS members, see individual course charges.

For more information or to book, contact hannahbland@lancastercvs.org.uk or call (01524) 555900 extension 26.

Workers' Educational Association

Practical Astronomy for Beginners (5 meetings)

Tuesday 19th January 2010, 7.30pm-9.30pm
Church of the Ascension, Torrisholme Square, Torrisholme LA4 6NJ

Join this course to learn your way around the night sky and pick up tips on what to watch out for using binoculars or telescopes.

Total Fees: £57 or free to eligible learners on income related benefits

Having Fun with Collage Techniques (10 meetings)

Thursday 21st January 2010, 7.00pm-9.00pm
The Old Grammer School Garstang Arts Centre, High Street, Garstang, Preston PR3 1EB

On this course working in both figurative & abstract modes you will learn by tearing, gluing and sticking how you can develop your artwork.

Total Fees: £57 or free to eligible learners on income related benefits

Folk to Folk (10 meetings)

Thursday 14th February 2010, 7.00pm-9.00pm
The Gregson Centre, 33 Moorgate, Lancaster LA1 3PY

This folk music course aims to teach acoustic ensemble playing. You will learn a varied repertoire of folk tunes (French, Swedish, Klezmer, contemporary) and focus on playing for dance. The course covers arranging folk tunes and improvisation techniques. It is aimed at intermediate level on any acoustic instrument. We'll develop a varied repertoire for a performance.

Total Fees: £42.75 or free to eligible learners on income related benefits

For more information please contact Clare Bullen on 01524 35395 or see the website www.wea.org.uk.

NCBI

Welcoming Diversity and Prejudice Reduction Workshops

Friday 26th February 2010

This one-day workshop examines the issues that separate and divide people and starts the process of building bridges across difference. Practical tools are taught with the opportunity for practice, enabling participants to more easily identify and challenge unfair treatment, prejudice and discrimination.

Suitable for: anyone who wants to gain a better understanding of how prejudice works and further develop skills for dealing with it. This training is valuable in the work environment, the community or for self-development.

Costs: £10 unwaged; £15-50 individual waged, £50 voluntary sector; £75 statutory sector.

vinvolved

Inspiring & Involving Young People

Wednesday 17th March 2010, 9.30am-4.30pm
Lancaster House Hotel, Green Lane, Ellel, Lancaster LA1 4GJ

Who is this training aimed at?

- Staff, who are required to support/mentor youth volunteers between the ages of 16 & 25.
- Staff who are looking to develop new volunteering opportunities for young people between the ages of 16 & 25.
- Sharing best practice with other organisations.
- Organisations that are looking to increase the retention of young volunteers.

Upon completion of this training, you will be able to:

- Identify the role and qualities required of a mentor.
- Maximise body language, communication, listening and feedback skills.
- Understand the principles of motivation, confidence building and developing rapport.
- Develop a process within your organisation, in order to give effective support to a young person in their volunteering role.

Free to third sector organisations – lunch included.

If you would like to book a place on this free training course, please contact ella.wardleworth@lebp.co.uk. Places are limited to 12 per course, so there is a first come first served basis and limited to one per organisation.

JOBS [\[BACK TO TOP\]](#)

Friends of the Lake District

Fundraising Officer (Kendal)

Hours: 28 per week
Salary: £30,000 pro rata

Friends of the Lake District is a membership charity, founded in 1934, working to protect and enhance the landscape of Cumbria and the Lake District.

They are seeking seeking an enthusiastic and experienced Fundraising Officer with a minimum of three years experience and proven success in fundraising, preferably in the voluntary sector, and a broad understanding of landscape issues.

The closing date for applications is noon Monday 18 January 2010 and interviews will be held on Wednesday 3 February 2010.

For more information, see the official [website](#).

End of CVS Bulletin

All feedback is welcome. Is the newsletter of use to you? Is there is anything you would like to see more of? If you have any items which you would like to be included in the newsletter, please contact Kevin Goodall on 01524 555900 ext. 24 or email [Kevin Goodall](#). If you no longer wish to receive these bulletins please e-mail [Kevin Goodall](#) and ask to be removed from the bulletin list.

Kevin Goodall



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Website: www.lancastercvs.org.uk

Charity Registration (England & Wales) Number - 1127626. Company Registration (England & Wales) Number – 6743623, registered office as above.

Our funders currently include:



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