



Lancaster District Local Strategic Partnership

LDLSP Information Sheet No10

31 March 2009

Dear LDLSP member or supporting officer,

Please find enclosed the following items of information which came out of the LDLSP Board meeting of 16 March 2009.

Economic Stakeholder

It has been decided that the position of economic stakeholder representative to the LDLSP Board and Management Group was to be the Lancaster & Morecambe Vision Board (who had been representing the economic sector since February 2008).

LDLSP Performance Management Framework

The LDLSP adopted the draft Performance Management Framework as part of the LDLSP Policy Framework.

Commentary:

- The Performance Management Framework will be rolled out across the partnership during April and May 2009.
- The LDLSP Secretariat will be liaising with Thematic Group Chairs and where appropriate visiting Thematic Groups to deliver presentations explaining how the PMF will operate and what the responsibilities of Thematic Groups will be.

LDLSP Procedures for Appeals and Hearings

The LDLSP Board approved the draft Procedure for Appeals and Hearings. This has now been added to the LDLSP Constitution as Appendix B.

LDLSP Communications & Community Engagement Framework

Stage 1a of the CCEF Project has been completed. The published reports are available on the LDLSP Website (www.lancaster.gov.uk/lsp) and have been e-mailed to those consultees who expressed an interest in receiving feedback upon the Project.

Publication of LDLSP Agendas, Reports and Minutes

The LDLSP Board agreed that the LDLSP Secretariat can start publishing the agendas and minutes for all meetings of the LDLSP Board, Management Group and Thematic Groups on the LDLSP Website (www.lancaster.gov.uk/lsp)

- Agendas of meetings will be published on the website at least five working days before the day of the meeting.
- Minutes of all LDLSP meetings will be published on the LDLSP website no later than five working days after their formal approval at the following meeting. With the permission of the relevant Chairperson, draft minutes of meetings may be published in advance of the following meeting.
- The dates of scheduled LDLSP meetings will also be posted upon the LDLSP website.

Confidential Items

Confidential items and information will not be published on the LDLSP website. These are defined as information relating to:

- a) an individual or information that is likely to reveal the identity of an individual
- b) the financial or business affairs of LDLSP or any particular person or entity
- c) legal proceedings or advice
- d) the prevention, investigation or prosecution of a crime
- e) information that is provided to the LDLSP in confidence

Partner organisations

- All LDLSP Partner organisations will be invited to provide a link on their individual web sites to enable their members to have speedier access to the LDLSP web site.

LDLSP Resource Allocation Framework

The LDLSP Board reconsidered the application of criterion 9 from the LDLSP Resource Allocation Framework when considering funding applications.

The Board agreed this remain the same, but requested that:

- A definition of **mainstream** and **statutory** services be included as an explanatory note to criterion 9 as follows:

“A **mainstream service** is defined as ‘an organisations day to day activities that are internally funded through general budgets’ i.e. not activities that are dependent upon external specific grants that are time limited.

A **statutory service** is defined as ‘a service which must be provided by law’.”

- That applicants for funding provide details confirming that their applications do not directly support the provision of such services.