



Lancaster District Local Strategic Partnership

LDLSP Information Sheet No 12

17 April 2009

Dear LDLSP member or supporting officer,

Please find enclosed the following items of information following on from the LDLSP Management Group meeting of 31 March 2009.

LDLSP Second Homes Funding Awards

The LDLSP Management Group considered the funding applications received from the Economy, Education, Skills & Opportunities, Environment, Health & Wellbeing, Safety and Valuing People Thematic Groups.

The Management Group agreed that the following awards would be made:

Education, Skills & Opportunities Thematic Group

- Lancaster and Morecambe Worklessness Pilot Project £198,171

Environment Thematic Group

- Sustainable Development Fund for Arnsdale & Silverdale and Forest of Bowland AONB £30,000

Health & Wellbeing Thematic Group

- Alcohol Test Purchases for Under Age Sales £5,000
- Credit Union Support £27,266

Safety Thematic Group

- Sports and Arts Activities for Young People £50,000
(subject to match funding being obtained)
- Quick Response Vehicle and 2 Staff £60,000
(agreed for one year only with full appraisal prior to consideration of future years' funding)

Additional Funding Opportunities

- Migrant Impact Fund
- North West Improvement and Efficiency Partnership

The Management Group were informed of these two additional funding opportunities for LDLSP projects. The LDLSP Secretariat will be liaising with the appropriate Thematic Groups in order to prepare bids which meet the criteria of these funding streams.

Election of LDLSP Chairpersons

As I am sure you are aware, the LDLSP year runs from 1 April to 31 March, and the LDLSP Constitution requires each LDLSP body to appoint a Chairperson and Vice-Chairperson from among their number at the first meeting of the financial year.

The LDLSP Secretariat would like to request that all LDLSP Thematic Groups ensure that the election of Chairperson and Vice Chairperson is included upon the agenda of their first meeting of this new financial year.

The criteria below clarify the requirements and roles of the Chairperson/Vice-Chairperson of thematic groups.

If anyone is thinking of standing for one of these positions, do please contact the LDLSP Secretariat on 01524 582588.

Requirements for Chairperson/Vice Chairperson

- The Chairperson and Vice-Chairperson of a thematic group must be voting members of the thematic group.

Role and Responsibilities of Chairperson/Vice Chairperson

Chairperson:

- To provide leadership to the thematic group and act as an ambassador for their thematic group at relevant meetings.
- Attend LDLSP Management Group meetings (details of these can be obtained from the LDLSP Secretariat).
- To report the performance progress of the thematic group at LDLSP Management Group meetings and respond to any queries.
- To be responsible for ensuring that all relevant communications are sent out to their thematic groups and that 'two-way' communications take place in between meetings so that all thematic group/LDLSP Management Group members are kept up to date.
- Liaise with supporting officer (if chairperson is a City Council elected member) and thematic group administrator to ensure that agendas and items for meetings are put together and circulated 5 working days in advance of meetings.
- Chair thematic group meetings.
- Liaise with other thematic group chairs where appropriate – e.g. with regard to crossover action plans and joint funding bids.
- Sign off the minutes of meetings prior to their online publication on the LDLSP website.

Vice Chairperson:

- To cover the above responsibilities in the absence/unavailability of the chairperson.